



Bethany Christian Academy

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Patricia A. Harnish-Principal

COMPUTER LAB FLASH DRIVE REQUIREMENTS

To all parents of 1st through 8th Grade students

Re: Computer lab flash drive requirements

Dear Parents,

It is time to start thinking about back to school! This year in the computer lab, your child will be working on computer exercises relating to the internet, Microsoft Word, Microsoft PowerPoint, and Microsoft Excel (depending upon their grade), in addition to many different classroom projects planned by his or her teacher(s) and myself. Again this year, to save work, your child will need a flash drive on which to store their work (cloud storage options are being reviewed). This drive will be dedicated to school use only and kept in the lab (locked up when not in use). It will only be taken home when computer assignments need to be completed at home and returned the following day, otherwise it will stay here at BCA. Students may not share drives; this means brothers and sisters, also. If you have more than one child at BCA, each must have their own drive.

If you have a returning student, we have kept their drive from last year in the computer lab. There is no need to purchase a new one. New students and all first graders (as they did not use flash drives in kindergarten) will need to bring a flash drive to class the first week of school.

Please have your elementary child give their flash drive to his or her teacher when school starts. Each teacher will see that I get the drives. Jr. High students should bring their drives with them on the first day of computer class.

A 4-8 GB flash drive will have more than enough storage for your child.

Each student should also have a comfortable pair of headphones to use in the computer lab. Over-the-ear headphones are best for elementary students. If your student is returning, they may already have a pair of headphones in the computer lab.

Thank you. See you in September.

Mrs. Marshall & Miss Adkins

